

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	The Executive
Date:	9 June 2014
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Ieuan Williams
Head of Service:	Lynn Ball Head of Function – Council Business / Monitoring Officer
Report Author: Tel: E-mail:	Huw Jones, Interim Head of Democratic Services 01248 752108 JHuwJones@anglesey.gov.uk
Local Members:	Not applicable

A –Recommendation/s and reason/s
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers July 2014 – February 2015;</p> <p>identify any matters subject to consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

B – What other options did you consider and why did you reject them and/or opt for this option?

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C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements .

D – Is this decision consistent with policy approved by the full Council?

Yes.

DD – Is this decision within the budget approved by the Council?

Not applicable.

E – Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item). It is also circulated regularly to Corporate Directors and Heads of Services for updates.
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	
5	Human Resources (HR)	
6	Property	
7	Information Communication Technology (ICT)	
8	Scrutiny	
9	Local Members	Not applicable.
10	Any external bodies / other/s	Not applicable.

F – Risks and any mitigation (if relevant)	
1	Economic
2	Anti-poverty
3	Crime and Disorder
4	Environmental
5	Equalities
6	Outcome Agreements
7	Other
FF - Appendices:	
The Executive's Forward Work Programme: July 2014 – February 2015.	

G - Background papers (please contact the author of the Report for any further information):
Previous forward work programmes.

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: July 2014 – February 2015

Updated: 30 May 2014



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months. It includes information on the decisions sought and who the lead Officers and Portfolio Holders are for each item.

The Executive's draft Forward Work Programme for the period **July 2014 – February 2015** is outlined on the following pages.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Some matters identified in the forward work programme may be delegated to individual portfolio holders for approval.

Reports will be required to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: July 2014 – February 2015

Updated: 30 May 2014

Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
1 The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		14 July 2014	
2 Smarter Working Project Category: Strategic	Approval of full business case.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands	1 July 2014	14 July 2014	
3 Customer Service Excellence Project Category: Strategic	Approval of full business case.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands	1 July 2014	14 July 2014	
4 2015/16 Budget Category: Strategic	Initial discussion paper.	Deputy Chief Executive	Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones	1 July 2014	14 July 2014	
5 Constitutional Changes – Terms of Reference of the Appeals Committee Category: Strategic	Approval.	Deputy Chief Executive	Lynn Ball Head of function – Council Business / Monitoring Officer Cllr Alwyn Rowlands		14 July 2014	TBC
6 Constitutional Changes – Family Absence Regulations Category: Strategic	Approval.	Deputy Chief Executive	Lynn Ball Head of Function - Council Business / Monitoring Officer Cllr Alwyn Rowlands		14 July 2014	TBC

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7	Constitutional Changes – Contract Procedure Rules Category: Strategic	Approval.	Deputy Chief Executive	Lynn Ball Head of function – Council Business / Monitoring Officer Cllr Alwyn Rowlands		14 July 2014	TBC
8	Constitutional Changes – Remote Attendance Category: Strategic	Approval.	Deputy Chief Executive	Lynn Ball Head of Function - Council Business / Monitoring Officer Cllr Alwyn Rowlands		14 July 2014	TBC
9	Standing Orders – Chief Executive Category: Strategic	Approval.	Deputy Chief Executive	Lynn Ball Head of Function - Council Business / Monitoring Officer Cllr Alwyn Rowlands		14 July 2014	
10	Annual Report of the Director of Social Services Category: Strategic	Approval.	Community	Gwen Carrington Director of Community Cllr Kenneth P Hughes	1 July 2014	14 July 2014	
11	Older Adult Social Care Accommodation Options – Cybi Category: Strategic	To agree a recommendation (following consultation) on sale of Garreglwyd.	Community	Gwen Carrington Director of Community Cllr Kenneth P Hughes	1 July 2014	14 July 2014	

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12	Older Adult Social Care Options – Amlwch and Llangefni Category: Strategic	Approval of Business Case.	Community	Gwen Carrington Director of Community Cllr Kenneth P Hughes	1 July 2014	14 July 2014	
13	Local Housing Strategy 2014-2019 – draft Category: Strategic	To approve the strategic direction prior to consultation.	Community	Shan L Williams Head of Housing Services Cllr Kenneth P Hughes		14 July 2014	
14	Llawr y Dref – options for the future Category: Operational and Strategic	To approve the strategic direction prior to consultation with tenants.	Community	Shan L Williams Head of Housing Services Cllr Kenneth P Hughes		14 July 2014	
15	Affordable Housing Category: Strategic	For information, as requested by the Finance Portfolio Holder (as per Executive minutes - 21.10.13).	Community	Shan L Williams Head of Housing Cllr Kenneth P Hughes	Date to be confirmed.	14 July 2014	
16	HRA Subsidy Reform Category: Strategic	Changes and impact of the Housing Revenue Account subsidy system in Wales.	Community	Shan L Williams Head of Housing Cllr Kenneth P Hughes		14 July 2014	
17	New Nuclear Build Supplementary Planning Guidance Category: Strategic	Approval of SPG for submission to Full Council for endorsement.	Sustainable Development	Arthur Owen Director of Sustainable Development Cllr J Arwel Roberts		14 July 2014	July 2014 – date to be confirmed.

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18	Planning Performance Agreement Charter Category: Strategic	Approval.	Sustainable Development	Gwyndaf Jones Chief Planning Officer Cllr J Arwel Roberts		14 July 2014	
19	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		8 September 2014	
20	Corporate Scorecard – Quarter 1, 2014/15 Category: Strategic	Quarterly performance monitoring report.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands	1 September 2014	8 September 2014	
21	2014/15 Revenue and Capital Budget Monitoring Report – Quarter 1 Category: Strategic	Quarterly financial monitoring report.	Deputy Chief Executive	Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones	1 September 2014	8 September 2014	
22	Môn/Gwynedd Building Control Integration Category: Operational	Support the proposed joint working arrangements.	Sustainable Development	Jim Woodcock Head of Planning and Public Protection Cllr J Arwel Roberts		8 September 2014	

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23	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		20 October 2014	
24	2015/16 Budget Category: Strategic	To begin dialogue on the Executive's intentions.	Deputy Chief Executive	Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones		20 October 2014	
25	Deposit Local Development Plan Category: Strategic	For comment / support before submission to the Joint Planning Policy Committee.	Sustainable Development	Jim Woodcock Head of Planning and Public Protection Cllr J Arwel Roberts		20 October 2014	
26	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		3 November 2014	
27	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		1 December 2014	

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28	Corporate Scorecard – Quarter 2, 2014/15 Category: Strategic	Quarterly performance monitoring report.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands	24 November 2014	1 December 2014	
29	2014/15 Revenue and Capital Budget Monitoring Report – Quarter 2 Category: Strategic	Quarterly financial monitoring report.	Deputy Chief Executive	Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones	24 November 2014	1 December 2014	
30	2014/15 Council Tax Base Category: Strategic	Calculation and setting of the Council Tax Base for the Isle of Anglesey County Council and the Town and Community Councils.	Deputy Chief Executive	Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones		1 December 2014	
31	County Council's Response to Horizon Nuclear Power's Pre- Application Category: Strategic	Approval of response.	Sustainable Development	Arthur Owen Director of Sustainable Development Cllr J Arwel Roberts		1 December 2014	
32	2015/16 Budget Category: Strategic	To finalise the Executive's initial draft budget proposals for consultation.	Deputy Chief Executive	Clare Williams Head of Function – Resources Cllr Hywel Eifion Jones		15 December 2014	

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33	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		12 January 2015	
34	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		16 February 2015	
35	Corporate Scorecard – Quarter 3, 2014/15 Category: Strategic	Quarterly performance monitoring report.	Deputy Chief Executive Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands	10 February 2015	16 February 2015	
36	2014/15 Revenue and Capital Budget Monitoring Report – Quarter 3 Category: Strategic	Quarterly financial monitoring report.	Deputy Chief Executive Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones	10 February 2015	16 February 2015	
<i>March 2015 onwards</i>						
-	Common Allocations Policy Category: Strategic	<i>Adoption of new Common Allocations Policy.</i>	<i>Community</i> Shan L Williams Head of Housing Cllr Kenneth P Hughes		16 March 2015	

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